

**TOWN OF WINDSOR**  
**POST OFFICE BOX 307**  
**WINDSOR, VIRGINIA 23487**  
**757-242-4288**  
**VARIANCE APPLICATION**

Owner(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Mobile: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Acreage of Parcel: \_\_\_\_\_ Current Zoning: \_\_\_\_\_ Legal Reference: \_\_\_\_\_

\_\_\_\_\_ An Interpretation \_\_\_\_\_ Variance is being requested to Article \_\_\_\_\_ of the Land Development

Ordinance for the reason that:

\_\_\_\_\_ It is an appeal for an interpretation of the ordinance, map, or appeal of administrative decision.

\_\_\_\_\_ It is a request for a variance relating to the \_\_\_\_\_ Use \_\_\_\_\_ Area \_\_\_\_\_ Frontage, \_\_\_\_\_ Yard and/or \_\_\_\_\_ provisions of the ordinance.

Please state how this application meets the following criteria:

- 1) How the strict application of this Ordinance would produce an undue hardship. (not self-induced)
- 2) How such hardship is not shared generally by other properties in the same zoning district and vicinity.
- 3) Why the authorization of such variance will not be of substantial detriment to adjacent property and character of the zoning district.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The owner requests that a variance be granted to allow: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Owner's Affidavit (including compliance with all deed restrictions and covenants)**

Owner: \_\_\_\_\_ Date: \_\_\_\_\_ Owner: \_\_\_\_\_ Date: \_\_\_\_\_

State of Virginia County of Isle of Wight

Subscribed and sworn to before me \_\_\_\_\_, A Notary Public in and for the County of Isle of Wight, State Of Virginia, this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_.

\_\_\_\_\_ Notary Public My Commission Expires \_\_\_\_\_

**CHECK LIST**

- Application Form
- Site Plan
- Cover Letter
- Other

**STAFF CHECK LIST**

- Fee: \$800.00
- Poster/Date to Post: \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_