

Town of Windsor

Memorandum

June 11, 2024

TO: The Honorable Mayor and Town Council

FROM: Cheryl McClanahan, Treasurer *CCM*

SUBJECT: Appropriation of Sale of Surplus Vehicles

We need to do a budget appropriation for revenue from the sale of used police surplus vehicles. The following vehicles have been sold

1.	2017 Tahoe	\$10,100.00
2.	2014 Dodge	<u>\$ 3,025.00</u>
	Total	\$13,125.00

Attached is a resolution accepting the Miscellaneous Revenue from the sale of the used police vehicles and appropriating the funds into the Police Vehicles Repairs and Maintenance of our operating budget. I recommend that Council adopt the enclosed resolution.

Recommended Motion

Move that Council adopt a resolution entitled:

A Resolution for Appropriating The Sum Of \$13,125.00 From the Sale Of Surplus Property To The General Fund Operating Budget For Fiscal Year 2023-2024 for Police Vehicle Repairs and Maintenance line item.

Resolution No. _____

Resolution

A Resolution for Appropriating The Sum Of \$13,125.00 From the Sale Of Surplus Property To The General Fund Operating Budget For Fiscal Year 2023-2024 for Police Vehicle Repairs and Maintenance line item.

WHEREAS, the Windsor Police Department had Vehicle Repairs and;

WHEREAS, Council wishes to appropriate funds from the Sale of Surplus Vehicles to cover these vehicle repair expenses, and;

WHEREAS, these funds must be appropriated and, the budget amended.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$13,125.00 from Sale of Surplus Police Vehicles is hereby appropriated to the 2023-2024 General Fund Operating Budget, Police Vehicle Repairs and Maintenance expense line item is amended accordingly:

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: June 11, 2024

TESTE:

Town Clerk

Dave's Service Center

901 W Main St

Smithfield, VA 23430

757-357-9191

Thank You For Your Business!!!

Monday-Friday 8am-5pm

6/11/2024 11:17:48 AM EDT

Repair Order #5410

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Town of Windsor Police Dept

Phone: 757-817-7914

Vehicle : 2019 Dodge Charger 5.7 L 345 CID V8 Hemi 16 Valve

VIN : 2C3CDXKT1KH647821

Fleet #/Driver :

Created : 6/10/2024 10:57:15 AM EDT

Service Writer : HB

Tag/State : 740853/VA

Odometer In : _____

Odometer Out : _____

Labor/Notes

Technician

Description

Price

Block test engine found head gasket blown

\$58.00

remove and replace engine with jasper

\$1,725.00

Parts

Qty Code

Description

Condition

Unit Price

Price

1

Jasper Engine

\$6,515.00

\$6,515.00

4

MDS Solenoid Magnet

\$10.85

\$43.40

4

MDS Solenoid

\$155.00

\$620.00

1

Antifreeze

\$40.00

\$40.00

7

5w20 Synthetic Blend Motor Oil

\$4.00

\$28.00

1

ENGINE KIT

\$552.00

\$552.00

1

COOLER, Engine oil

\$358.05

\$358.05

1

miscellaneous charge

\$200.00

\$200.00

4

cleaner

\$5.00

\$20.00

Labor

.....

\$1,783.00

Parts

.....

\$8,376.45

Shop Supplies

.....

\$35.00

Repair Total \$10,194.45

PAYMENT \$0.00

BALANCE DUE \$10,194.45

Approvals

Date & Time

Total Amount

Authorized By

Method

Employee

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garage keeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All Vehicles left over 48 hrs. after repairs are completed WILL INCUR A \$35.00 PER DAY STORAGE FEE. 12 Month or 12,000 Mile Warranty On Repairs.

Customer Signature _____