

## Town of Windsor

### Memorandum

March 11, 2025

**TO:** The Honorable Mayor and Town Council

**FROM:** Cheryl McClanahan, Treasurer *CCM*

**SUBJECT:** Appropriation of Insurance Reimbursement

Two checks were received from our Insurance totaling in the amount of \$3809.14, which was reimbursement of Vehicle Repairs and Maintenance. As such, we must appropriate the Police Reimbursement received.

#### **Recommended Motion**

Move that Council adopt a resolution entitled:

A Resolution for Appropriating The Sum Of \$3809.14 From Insurance to The General Fund Operating Budget For Fiscal Year 2024-2025 for Police Vehicle Repairs and Maintenance line item.

Resolution No. \_\_\_\_\_

**Resolution**

A Resolution for Appropriating The Sum Of \$3809.14 From Insurance to The General Fund Operating Budget For Fiscal Year 2024-2025 for Police Vehicle Repairs and Maintenance line item.

**WHEREAS**, the Windsor Police Department had Vehicle Repairs and;

**WHEREAS**, Council wishes to appropriate funds from the Insurance to cover these vehicle repair expenses, and;

**WHEREAS**, these funds must be appropriated and, the budget amended.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$3,809.14 from a Police Insurance from the is hereby appropriated to the 2024-2025 General Fund Operating Budget, Police Vehicle Repairs and Maintenance expense line item is amended accordingly:

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: March 11, 2025

TESTE:

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Town Clerk