

Town of Windsor

Memorandum

January 14, 2025

TO: The Honorable Mayor and Town Council

FROM: Cheryl McClanahan, Treasurer *ccm*

SUBJECT: Appropriation of Donations for Town Events

We have received funds in the amount \$25,000 for Town Events. As such, we must appropriate to the 2024-2025 General Fund Operating Budget for Revenue (100000190-31896) and Expense (10000370-45645) line item.

Recommended Motion

Move that Council adopt a resolution entitled:

A Resolution for Appropriating The Sum Of \$25,000 to The General Fund Operating Budget For Fiscal Year 2024-2025 for Town Events Revenue and Town Events Expenses.

Resolution

A Resolution for Appropriating The Sum Of
\$25,000 to The General Fund Operating Budget
For Fiscal Year 2024-2025 for Town Events
Revenue and Town Events Expenses.

WHEREAS, the Town of Windsor has received money for Town Events Celebration
and;

WHEREAS, Council wishes to appropriate funds to Town Events Revenue line item of
the General Fund to cover any expenses related to Town events, and;

WHEREAS, these funds must be appropriated and, the budget amended.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor,
Virginia as follows:

Section 1. That the sum of \$25,000 is hereby appropriated to the 2024-2025 General
Fund Operating Budget for Town Events Revenue and Expense line item is amended
accordingly:

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: January 14, 2025

TESTE:

Town Clerk