

Town of Windsor

Memorandum

January 14, 2025

TO: The Honorable Mayor and Town Council
FROM: William G. Saunders, IV, Town Manager WGS TV
SUBJECT: FY26 Budget Calendar

Background

Please find enclosed a draft FY26 budget calendar.

Enclosures

Draft FY26 Budget Calendar

Recommended Action

For your review

Town of Windsor Calendar for FY26 Budget

Date	Event
January 14, 2025	-Regular Town Council meeting -Presentation of draft FY26 budget calendar to Council
February 11, 2025	-Regular Town Council meeting -Manager briefs Council on FY25 year-to-date revenues and expenses -Manager discusses FY25 revenue projections with Council
March 2025	-Manager developing draft FY26 budget and CIP proposals
March 26, 2025	-Regular Planning Commission meeting -Presentation of draft FY26 CIP to the Commission -Commission makes recommendation on the CIP to Council
April 2025	-Work session(s) on the FY26 budget and CIP proposals
April 30, 2025	-FY26 budget and CIP proposals delivered to Council.
May 13, 2025	-Regular Town Council meeting -Council discusses FY26 budget and CIP proposals
May 29, 2025	-Special Town Council meeting -Council conducts FY26 budget and CIP public hearings -Council discusses FY26 budget and CIP proposals
June 10, 2025	-Regular Town Council meeting -Council conducts tax rate public hearing -Council adopts FY26 budget and CIP