

Town of Windsor

Memorandum

December 10, 2024

TO: The Honorable Mayor and Members of Town Council
FROM: Cheryl McClanahan, Treasurer
SUBJECT: Appropriation of Donated Funds

As you are aware, each year our Police Department conducts a toy drive here in Windsor. The Police Department has received donations to assist in this effort. As such, we must appropriate those donations so that they can be used to purchase toys for the toy drive.

We have received \$4,600.00 in donations. Attached is a resolution that appropriated these funds.

I recommend that the Council adopt the enclosed resolutions.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$4,600.00 In Funds Donated To The Town Of Windsor To The General Fund Of The Town Of Windsor's Operating Budget For Fiscal Year 2024-2025.

Resolution

A Resolution for Appropriating The Sum Of \$4,600.00 to The General Fund Operating Budget For Fiscal Year 2024-2025 for Miscellaneous Donation Revenue and Community Affairs Expense.

BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$4,600.00 in funds donated to the Town of Windsor Police Department, and the same hereby is, appropriated to the General Fund of the Town of Windsor’s Operating Budget for Fiscal Year 2024-2025 Account Number 10000320-46014, Police Community Affairs.

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: December 10, 2024

TESTE:

Town Clerk