

**Minutes
Windsor Town Council Work Session
Town Hall
November 28, 2016**

The Windsor Town Council met in a Work Session on November 28, 2016. Mayor Richardson was present, and she called the meeting to order. Terry Whitehead, Town Clerk, recorded the minutes. Michael Stallings, Town Manager, Christy Jernigan, Treasurer and Dennis Carney, Planning and Zoning Administrator, were present.

Council members present: J. Clinton Bryant
Greg Willis
N. Macon Edwards, III
Durwood Scott
Patty Flemming
Tony Ambrose

Mayor Richardson thanked everyone for attending the work session.

New Municipal Building

Mr. Tony Bell and Mr. Adam Bricker of Moseley Architects reviewed one-story and two-story revised municipal building options with Council. Mr. Bell stated that the estimated total cost for the revised one-story option C with 7,875 square feet is \$3,673,875, the estimated total cost for the revised two-story option D with 5,428 square feet on the first floor and 3,973 square feet finished space on the second floor with a 1,335 square feet second floor shell is \$4,432,475, and an estimated total cost for another revised two-story option E with 3,991 square feet on the first floor and 3,991 square feet on the second floor is \$3,756,135.

Council asked several questions regarding the cost estimates. Mayor Richardson stated that the exterior design of the building will need to be approved by Farmers Bank. She explained that the exterior design must be attractive and blend with the Farmers Bank and the Colonial Farm Credit buildings.

After further discussion, Council chose the one-story option C for the future municipal building with the stipulation that the exterior design will blend with the Farmers Bank and Colonial Farm Credit buildings.

New Municipal Building A&E Contract and Fees

Mr. Brian Camden, Alpha Construction Consultant, explained to Council that Moseley Architects may be requesting a fee increase for the architectural and engineering work for the new municipal building due to the increase in the square footage of the building. He said that he has not been formally notified of an increase, but it has been discussed. Council discussed the contract and agreed not to take any action until a formal request has been made regarding fee increases.

Windsor Town Center

Council discussed renovation phases and environmental issues regarding the Windsor Town Center.

Closed Session

None

Councilman Ambrose made a motion to adjourn. Councilman Scott seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

The meeting adjourned at 8:15 p.m.

Carita Richardson, Mayor

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date Nov. 28, 2016 Worksession

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Jerry Whitehead, Clerk