

Town of Windsor

Memorandum

May 10, 2016

TO: The Honorable Mayor and Members of Town Council

FROM: Christy N. Jernigan, Treasurer

RE: Treasurer's Report

I am enclosing the treasurer's report for the month of April.

For your information:

- As we get closer to the end of the fiscal year we will continue to watch our revenue and expenditure line items closely.
- Munis set up is on schedule.
- We are diligently collecting delinquent taxes and business licenses.

TREASURER'S REPORT
April 30, 2016

General Fund

Checking – Farmers Bank	\$ 942,879.79
Checking – WPD Forfeited Assets	360.26
Certificates of Deposit – Cemetery	110,509.16
Certificates of Deposit (CNB)	517,068.99
Certificates of Deposit (FB)	<u>303,019.53</u>
	\$ 1,873,837.73

Water Fund

Checking – Farmers Bank	\$ 485,121.33
Certificate of Deposit	<u>275,863.22</u>
	\$ 760,984.55

Town Center/Future Development
& Space Needs Fund

Checking – Farmers Bank	\$ 496,962.54
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All Funds

Total Bank Assets	<u>\$ 3,131,784.82</u>
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Liabilities – Water Fund

Farmers Bank – Bond – Water Fund	\$ 689,868.17 (principal only)
USDA Rural Dev.	<u>\$ 762,597.00</u>
	\$ 1,452,465.17

TOWN OF WINDSOR
TREASURER'S REPORT
GENERAL FUND

April 1, 2016

Balance on hand March 31, 2016		\$915,551.16
Receipts:		
Total receipts collected in April	<u>127,760.67</u>	
Total receipts prior to month's disbursements		\$1,043,311.83
Disbursements:		
Total disbursements in April	<u>100,432.04</u>	
Balance on hand April 30, 2016 - Farmers Bank		\$942,879.79

TOWN OF WINDSOR

TREASURER'S REPORT

WATER FUND

April 1, 2016

Balance on hand March 31, 2016		\$487,561.65
Receipts:		
Total receipts collected in April	<u>42,903.49</u>	
Total receipts prior to month's disbursement		530,465.14
Disbursements:		
Total disbursements in April	<u>45,343.81</u>	
Balance on hand April 30, 2016 - Farmers Bank		\$485,121.33

TOWN OF WINDSOR

TREASURER'S REPORT

**TOWN CENTER/FUTURE DEVELOPMENT
& SPACE NEEDS FUND**

April 1, 2016

Balance on hand March 31, 2016		\$ 496,880.86
Receipts:		
Total receipts collected in April	<u>81.68</u>	
Total receipts prior to month's disbursements		496,962.54
Disbursements:		
Total disbursements in April	<u>0.00</u>	
Balance on hand April 30, 2016 – Farmers Bank		\$ 496,962.54

TOWN OF WINDSOR

TREASURER'S REPORT

Windsor Police Forfeited Assets

		April 1, 2016
Balance on hand March 31, 2016		\$ 360.22
Receipts:		
Total receipts collected in April	<u>0.04</u>	
Total receipts prior to month's disbursements		360.26
Disbursements:		
Total disbursements in April	<u>0.00</u>	
Balance on hand April 30, 2016 – Farmers Bank		\$ 360.26

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	DEBIT NO.	DEBIT DATE	DESCRIPTION	BATCH
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00000	000333	AFLAC	448396	4/01/2016	100-000200-0200-	392.86	156	4/01/2016	PR Liability Account	00892
					DEBIT TOTAL	392.86				
00000	000610	VRS	APR 2016	4/01/2016	100-000200-0200-	6,423.63	158	4/11/2016	PR Liability Account	00892
					DEBIT TOTAL	6,423.63				
00000	000620	MERCHANT BANK FEES	APR 2016 LEASE	4/01/2016	4100-012100-5410-	38.03	160	4/11/2016	Equipment Rental	00892
					DEBIT TOTAL	38.03				
00000	000620	MERCHANT BANK FEES	APRIL 2016	4/11/2016	4100-012100-3160-	304.52	160	4/12/2016	Bank Fees	00892
					DEBIT TOTAL	304.52				
00000	000182	GUARDIAN SECURITY SYSTEMS	40437	4/01/2016	4100-031100-6026-	160.00	155	4/13/2016	Building Operations - Maintena	00892
					DEBIT TOTAL	160.00				
00000	000621	FARMERS BANK ACH	WTR DEP SLIPS	4/01/2016	4100-012100-6001-	53.86	161	4/13/2016	Office Operations (Supplies)	00892
					DEBIT TOTAL	53.86				
00000	000612	ICMARC HYBRID	APR 2016	4/01/2016	100-000200-0200-	67.48	159	4/20/2016	PR Liability Account	00892
					DEBIT TOTAL	67.48				
00000	000620	MERCHANT BANK FEES	2016 ANNUAL FEE	4/21/2016	4100-012100-5410-	30.20	160	4/21/2016	Equipment Rental	00892
					DEBIT TOTAL	30.20				
					CHECK TYPE TOTAL	7,470.58				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
00000	000655	CANADA LAND SURVEYING LLC	2353	3/22/2016	4100-012100-3100-	-	-			
					CHECK TOTAL	2,000.00	8962	4/01/2016	Professional Services	00877
						2,000.00				
00000	000020	CRYSTAL SPRINGS	2080944 031116	3/11/2016	4100-041000-5100-	-	-			
					CHECK TOTAL	68.24	8963	4/01/2016	Utilities	00877
						68.24				
00000	000107	DOMINION VIRGINIA POWER	8591 03/2016	3/21/2016	4100-041000-5100-	-	-			
					CHECK TOTAL	85.58	8964	4/01/2016	Utilities	00877
						85.58				
00000	000146	KUSTOM SIGNALS, INC.	525640	3/22/2016	4100-031100-8220-	-	-			
					CHECK TOTAL	1,850.00	8965	4/01/2016	Body Cameras	00877
						1,850.00				
00000	000059	MCI	0328 03/2016	3/19/2016	4100-031100-6001-	-	-			
					CHECK TOTAL	35.42	8967	4/01/2016	Communications	00877
						35.42				
00000	000126	MINNESOTA LIFE	MAR 2016	3/29/2016	100-000200-0200-	-	-			
					CHECK TOTAL	146.62	8968	4/01/2016	PR Liability Account	00877
						146.62				
00000	000036	RICOH USA, INC	21053312	3/11/2016	4100-031100-6025-	-	-			
00000	000036	RICOH USA, INC	5041144943	3/20/2016	4100-031100-6025-	-	-			
00000	000036	RICOH USA, INC	5041201393	3/22/2016	4100-012100-5410-	-	-			
					CHECK TOTAL	309.34				
						102.68	8969	4/01/2016	Building Operations - Equip Re	00877
						33.08	8969	4/01/2016	Building Operations - Equip Re	00877
						173.58	8969	4/01/2016	Equipment Rental	00877
						309.34				
00000	000221	SIRCHIE FINGER PRINT LAB	0246738-IN	3/17/2016	4100-031100-6004-	-	-			
					CHECK TOTAL	158.30	8970	4/01/2016	Equipment	00877
						158.30				
00000	000430	STATE FARM	8248-07 APR 16	3/21/2016	100-000200-0200-	-	-			
00000	000430	STATE FARM	HE8204874646 16	3/04/2016	4100-012100-2400-	-	-			
					CHECK TOTAL	486.09				
						90.83	8971	4/01/2016	PR Liability Account	00877
						395.26	8971	4/01/2016	Life Insurance	00877
						486.09				
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	3100-018999-0099-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-031100-6006-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-012100-5500-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-012100-6001-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-081100-5500-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-012100-6001-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-012100-4100-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-012100-5500-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-081500-5811-	-	-			
00000	000381	SUNTRUST BANK	MAR 2016	3/22/2016	4100-012100-6001-	-	-			
					CHECK TOTAL	807.74				
						10.53	8972	4/01/2016	Miscellaneous Revenue	00877
						55.17	8972	4/01/2016	Training and Travel	00877
						185.00	8972	4/01/2016	Travel and Training	00877
						10.93	8972	4/01/2016	Office Operations (Supplies)	00877
						338.58	8972	4/01/2016	Travel and Training	00877
						28.22	8972	4/01/2016	Office Operations (Supplies)	00877
						16.99	8972	4/01/2016	Information Technology	00877
						32.38	8972	4/01/2016	Travel and Training	00877
						95.00	8972	4/01/2016	Chamber of Commerce-Activities	00877
						34.94	8972	4/01/2016	Office Operations (Supplies)	00877
						84.36	8973	4/01/2016	Office Operations (Supplies)	00877
						84.36				
00000	000639	VAC	03/20-04/01/16	4/01/2016	3100-018999-0099-	-	-			
					CHECK TOTAL	1,387.38	8974	4/01/2016	Miscellaneous Revenue	00877
						1,387.38				
00000	000108	VERIZON	6218 03/2016	3/19/2016	4100-012100-5230-	-	-			
					CHECK TOTAL	267.28	8975	4/01/2016	Telephone - Communications	00877
						267.28				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
00000	000109	VERIZON WIRELESS	9762443619	3/20/2016	4100-012100-5230-	229.91	8976	4/01/2016	Telephone - Communications	00877
00000	000109	VERIZON WIRELESS	9762443619	3/20/2016	4100-031100-6001-	599.71	8976	4/01/2016	Communications	00877
00000	000109	VERIZON WIRELESS	9762443619	3/20/2016	4100-081100-5230-	49.94	8976	4/01/2016	Telephone - Communications	00877
					CHECK TOTAL	879.56				
00000	000006	ANTHEM BLUE CROSS	MAY-JUNE 2016	4/08/2016	100-000200-0200-	15,504.00	8251	4/18/2016	PR Liability Account	00887
					CHECK TOTAL	15,504.00				
00000	000669	ATHERTON CONSTRUCTION	50% DESIGN	4/08/2016	4100-094000-8014-	12,057.50	8252	4/18/2016	Construction of Public Works B	00883
					CHECK TOTAL	12,057.50				
00000	000234	ATLANTIC COMMUNICATIONS	107797	4/08/2016	4100-031100-6005-	45.00	8253	4/18/2016	Vehicle Repairs and Maintenanc	00883
00000	000234	ATLANTIC COMMUNICATIONS	107960	4/07/2016	4100-031100-6005-	45.00	8253	4/18/2016	Vehicle Repairs and Maintenanc	00883
					CHECK TOTAL	90.00				
00000	000007	BEAMON & JOHNSON, INC.	MARCH 2016	3/31/2016	4100-031100-6005-	35.98	8254	4/18/2016	Vehicle Repairs and Maintenanc	00885
					CHECK TOTAL	35.98				
00000	000569	CHRISTINA N. JERNIGAN	04/2016 TRAVEL	4/06/2016	4100-012100-5500-	446.36	8255	4/18/2016	Travel and Training	00883
					CHECK TOTAL	446.36				
00000	000018	COMMUNITY ELECTRIC COOP.	4100 03/2016	3/29/2016	4100-041000-5100-	28.42	8256	4/18/2016	Utilities	00883
					CHECK TOTAL	28.42				
00000	000019	CRAWFORD'S SMALL ENGINE	15267	3/29/2016	4100-041000-3312-	37.20	8257	4/18/2016	Equipment Repairs and Maintena	00885
					CHECK TOTAL	37.20				
00000	000020	CRYSTAL SPRINGS	2080944 040816	4/08/2016	4100-041000-5100-	34.35	8258	4/18/2016	Utilities	00885
					CHECK TOTAL	34.35				
00000	000171	DEWITT'S AUTOM. CENTER	0088756	4/07/2016	4100-031100-6005-	147.87	8259	4/18/2016	Vehicle Repairs and Maintenanc	00883
00000	000171	DEWITT'S AUTOM. CENTER	0088811	4/11/2016	4100-031100-6005-	37.17	8259	4/18/2016	Vehicle Repairs and Maintenanc	00883
00000	000171	DEWITT'S AUTOM. CENTER	0088817	4/11/2016	4100-031100-6005-	226.36	8259	4/18/2016	Vehicle Repairs and Maintenanc	00883
					CHECK TOTAL	411.40				
00000	000407	DMV	16091378	3/31/2016	4100-012100-3170-	60.00	8260	4/18/2016	DMV Stops (Town Expense)	00883
					CHECK TOTAL	60.00				
00000	000107	DOMINION VIRGINIA POWER	0002 04/2016	4/05/2016	4100-041000-5100-	498.04	8261	4/18/2016	Utilities	00883
00000	000107	DOMINION VIRGINIA POWER	7540 03/2016	3/30/2016	4100-041000-5110-	2,574.34	8261	4/18/2016	Utilities - Street Lights	00883
00000	000107	DOMINION VIRGINIA POWER	0270 04/2016	4/08/2016	4100-041000-5100-	8.07	8261	4/18/2016	Utilities	00885
00000	000107	DOMINION VIRGINIA POWER	5004 04/2016	4/08/2016	4100-041000-5100-	12.64	8261	4/18/2016	Utilities	00885
00000	000107	DOMINION VIRGINIA POWER	7615 04/2016	4/08/2016	4100-041000-5100-	12.61	8261	4/18/2016	Utilities	00885
					CHECK TOTAL	3,105.70				
00000	000024	FERN'S AUTO REPAIR	28947	4/07/2016	4100-081100-3310-	56.00	8263	4/18/2016	Vehicle Repairs and Maintenanc	00883
					CHECK TOTAL	56.00				
00000	000591	JONES SERVICES	9079094	4/07/2016	4100-041000-3315-	130.00	8264	4/18/2016	Building Repairs and Maintenanc	00883
					CHECK TOTAL	130.00				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
00000	000211	LEXISNEXIS RISK DATA MNGT	1586786-2016331	3/31/2016	4100-012100-3100-	-	-			
					CHECK TOTAL	175.00	8265	4/18/2016	Professional Services	00883
						175.00				
00000	000261	MANSFIELD OIL COMPANY	00141608	3/21/2016	4100-031100-6008-	-	-			
00000	000261	MANSFIELD OIL COMPANY	00141608	3/21/2016	4100-081100-4200-	-	-			
00000	000261	MANSFIELD OIL COMPANY	00141608	3/21/2016	4100-041000-4200-	-	-			
00000	000261	MANSFIELD OIL COMPANY	00143726	4/04/2016	4100-031100-6008-	-	-			
00000	000261	MANSFIELD OIL COMPANY	00143726	4/04/2016	4100-081100-4200-	-	-			
00000	000261	MANSFIELD OIL COMPANY	00143726	4/04/2016	4100-041000-4200-	-	-			
					CHECK TOTAL	1,379.05				
00000	000670	OPTICSPLANET, INC	7328560	3/25/2016	4100-031100-6004-	-	-			
					CHECK TOTAL	1,169.00	8267	4/18/2016	Equipment	00883
						1,169.00				
00000	000416	RICOH USA, INC.	96669398	4/08/2016	4100-012100-5410-	-	-			
					CHECK TOTAL	216.01	8268	4/18/2016	Equipment Rental	00885
						216.01				
00000	000254	SECOND OPINION PEST CONTR	72326	4/12/2016	4100-041000-3318-	-	-			
					CHECK TOTAL	145.00	8269	4/18/2016	Rental Property-Repairs & Main	00883
						145.00				
00000	000213	SENTARA OBICI	00073732-00	3/31/2016	4100-012100-3100-	-	-			
					CHECK TOTAL	40.00	8270	4/18/2016	Professional Services	00883
						40.00				
00000	000015	SPECTRUM BUSINESS	0000189 04/2016	4/06/2016	4100-031100-6001-	-	-			
00000	000015	SPECTRUM BUSINESS	0000189 04/2016	4/06/2016	4100-012100-5230-	-	-			
00000	000015	SPECTRUM BUSINESS	0000189 04/2016	4/06/2016	4100-012100-5230-	-	-			
					CHECK TOTAL	381.05				
						241.18	8271	4/18/2016	Communications	00887
						134.39	8271	4/18/2016	Telephone - Communications	00887
						5.48	8271	4/18/2016	Telephone - Communications	00887
						49.00	8272	4/18/2016	Dues and Subscriptions	00883
						49.00				
00000	000665	TYLER TECHNOLOGIES	045-156078	3/21/2016	4100-094000-8012-	-	-			
00000	000665	TYLER TECHNOLOGIES	045-156881	3/31/2016	4100-094000-8012-	-	-			
					CHECK TOTAL	5,364.87	8273	4/18/2016	Financial Software Upgrade	00883
						364.87	8273	4/18/2016	Financial Software Upgrade	00883
						21.98	8274	4/18/2016	Contingency	00885
						21.98				
00000	000119	WINDSOR HARDWARE	MARCH 2016	3/31/2016	4100-041000-3315-	-	-			
					CHECK TOTAL	78.50	8275	4/18/2016	Building Repairs and Maintenan.	00885
						78.50				
					CHECK TYPE TOTAL	49,582.28				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
00000	000668	ERIC MORROW	122	3/28/2016	4100-012100-3100- - -	3,500.00-	8262	4/18/2016	Professional Services	00060
					CHECK TOTAL	3,500.00-				
					CHECK TYPE TOTAL	3,500.00-				
					FINAL TOTAL	53,552.86				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	DEBIT NO.	DEBIT DATE	DESCRIPTION	BATCH
00000	000461	USDA RURAL DEVELOPMENT	APR 2016	4/01/2016	4200-042000-9095-	3,323.00	157	4/03/2016	New USDA Loan Fund Reserve	00892
					DEBIT TOTAL	3,323.00				
00000	000620	MERCHANT BANK FEES	APRIL 2016	4/01/2016	4200-042000-3160-	118.29	160	4/11/2016	Bank Fees	00892
					DEBIT TOTAL	118.29				
00000	000621	FARMERS BANK ACH	APRIL 2016	4/15/2016	4200-042000-9096-	35,842.85	161	4/15/2016	USDA Loan (Principle and Inter	00892
					DEBIT TOTAL	35,842.85				
00000	000621	FARMERS BANK ACH	RET CK APR 2016	4/01/2016	4200-042000-3160-	20.00	161	4/30/2016	Bank Fees	00892
					DEBIT TOTAL	20.00				
					CHECK TYPE TOTAL	39,304.14				

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE	DESCRIPTION	BATCH
00000	000274	ARNETTE SERVICES	35	3/14/2016	4200-042000-3100-	-	-			
						2,000.00	7875	4/01/2016	Professional Fees	00878
						CHECK TOTAL				
						2,000.00				
00000	000267	HD SUPPLY WATERWORKS, LTD	F282235	3/23/2016	4200-042000-6021-	-	-			
						554.94	7876	4/01/2016	Meters	00878
						CHECK TOTAL				
						554.94				
00000	000302	PHILLIP BOWDEN	APRIL 2016	4/01/2016	4200-042000-5230-	-	-			
						30.00	7877	4/01/2016	Telephone - Communications	00878
						CHECK TOTAL				
						30.00				
00000	000108	VERIZON	0406 03/2016	3/19/2016	4200-042000-5230-	-	-			
						60.62	7878	4/01/2016	Telephone - Communications	00878
						CHECK TOTAL				
						60.62				
00000	000109	VERIZON WIRELESS	9762443619 WTR	3/20/2016	4200-042000-5230-	-	-			
						59.94	7879	4/01/2016	Telephone - Communications	00878
						CHECK TOTAL				
						59.94				
00000	000007	BEAMON & JOHNSON, INC.	MARCH 2016 WTR	3/31/2016	4200-042000-3312-	-	-			
						5.28	7880	4/18/2016	Equipment Repairs & Maintenance	00886
00000	000007	BEAMON & JOHNSON, INC.	MARCH 2016 WTR	3/31/2016	4200-042000-3310-	-	-			
						21.98	7880	4/18/2016	Vehicle Repairs & Maintenance	00886
						CHECK TOTAL				
						27.26				
00000	000107	DOMINION VIRGINIA POWER	4197 04/2016	4/06/2016	4200-042000-5100-	-	-			
						756.30	7882	4/18/2016	Utilities	00884
00000	000107	DOMINION VIRGINIA POWER	5000 04/2016	4/05/2016	4200-042000-5100-	-	-			
						24.35	7882	4/18/2016	Utilities	00884
00000	000107	DOMINION VIRGINIA POWER	5002 04/2016	4/06/2016	4200-042000-5100-	-	-			
						96.04	7882	4/18/2016	Utilities	00884
00000	000107	DOMINION VIRGINIA POWER	7818 04/2016	4/06/2016	4200-042000-5100-	-	-			
						6.59	7882	4/18/2016	Utilities	00884
00000	000107	DOMINION VIRGINIA POWER	9251 04/2016	4/06/2016	4200-042000-5100-	-	-			
						784.89	7882	4/18/2016	Utilities	00884
						CHECK TOTAL				
						1,668.17				
00000	000267	HD SUPPLY WATERWORKS, LTD	F301628	3/25/2016	4200-042000-6007-	-	-			
						100.46	7885	4/18/2016	Maintenance & Repairs - System	00884
00000	000267	HD SUPPLY WATERWORKS, LTD	F301648	3/29/2016	4200-042000-6007-	-	-			
						47.30	7885	4/18/2016	Maintenance & Repairs - System	00884
						CHECK TOTAL				
						147.76				
00000	000261	MANSFIELD OIL COMPANY	00141608 WTR	3/21/2016	4200-042000-4200-	-	-			
						84.67	7887	4/18/2016	Vehicle Fuel	00886
00000	000261	MANSFIELD OIL COMPANY	00143726 WTR	4/04/2016	4200-042000-4200-	-	-			
						48.80	7887	4/18/2016	Vehicle Fuel	00886
						CHECK TOTAL				
						133.47				
00000	000302	PHILLIP BOWDEN	REIMB JEANS	4/10/2016	4200-042000-2810-	-	-			
						100.93	7888	4/18/2016	Clothing Allowance - Uniforms	00884
						CHECK TOTAL				
						100.93				
00000	000579	VA DEPT OF TRANSPORTATION	LAND USE 2016	4/11/2016	4200-042000-3380-	-	-			
						750.00	7889	4/18/2016	Maintainence Contracts	00884
						CHECK TOTAL				
						750.00				
00000	000113	VUPS	03160528	3/31/2016	4200-042000-6007-	-	-			
						44.10	7890	4/18/2016	Maintenance & Repairs - System	00886
						CHECK TOTAL				
						44.10				
00000	000119	WINDSOR HARDWARE	MARCH 2016 WTR	3/31/2016	4200-042000-6007-	-	-			
						17.99	7892	4/18/2016	Maintenance & Repairs - System	00886
						CHECK TOTAL				
						17.99				
						CHECK TYPE TOTAL				
						5,595.18				

P/O NO. ---	VEND. NO. -----	VENDOR NAME -----	INVOICE NO. -----	INVOICE DATE -----	ACCOUNT NO. -----	NET AMOUNT -----	CHECK NO. -----	CHECK DATE -----	DESCRIPTION -----	BATCH -----
00000	999999	CARR PETER	UT0005063980001	4/08/2016	200-000200-0250- - -	47.63	7881	4/18/2016	Refund Liability Account	00184
					CHECK TOTAL	47.63				
00000	999999	FRANKLIN, SR CARY E	UT0005065120001	4/08/2016	200-000200-0250- - -	3.13	7883	4/18/2016	Refund Liability Account	00184
					CHECK TOTAL	3.13				
00000	999999	GRAVLEY ANTHONY	UT0005062540001	4/08/2016	200-000200-0250- - -	75.00	7884	4/18/2016	Refund Liability Account	00184
					CHECK TOTAL	75.00				
00000	999999	JONES PAMELA	UT0005063570001	4/08/2016	200-000200-0250- - -	50.50	7886	4/18/2016	Refund Liability Account	00184
					CHECK TOTAL	50.50				
00000	999999	WHITE STACY	UT0005055130001	4/08/2016	200-000200-0250- - -	25.37	7891	4/18/2016	Refund Liability Account	00184
					CHECK TOTAL	25.37				
					CHECK TYPE TOTAL	201.63				
					FINAL TOTAL	45,100.95				

EMP#	NAME	SOC. SEC.	BANK#	NET PAY	DIR DEP #
0022	CARNEY, DENNIS W		1	1,283.37	19
0025	HARRIS, JOSHUA L		2	1,366.39	10
0019	DUNLOW, MARY J		3	810.39	2
0006	WHITEHEAD, TERRY S		3	895.63	4
0014	BOWDEN, PHILLIP H		4	766.80	17
0037	GRIFFIN, CLIFTON J		4	1,873.78	7
0031	JERNIGAN, CHRISTINA N		4	1,057.56	3
0023	JERNIGAN, GRAFTON P		4	1,256.97	11
0036	LOGWOOD, CARSON ROBERT		4	461.83	20
0007	SIMS, KENNETH W		4	1,295.65	18
0012	OWENS, WILLIFORD D. JR.		6	1,544.54	14
0015	STALLINGS, MICHAEL R JR		6	2,150.57	1
0032	SWAN, ROBERT E		8	1,109.48	16
0027	RIDDLE, RODNEY D		9	1,396.68	15
*****BANK TOTAL*****				17,269.64	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW
 OR PREVIOUSLY DOCUMENTED. THE TOTAL 17,269.64 EQUALS THE DIRECT
 DEPOSIT REGISTER.

4/5/16 *M. [Signature]*


EMP#	NAME	SOC. SEC.	BANK#	NET PAY	DIR DEP #
0022	CARNEY, DENNIS W		1	1,283.37	16
0025	HARRIS, JOSHUA L		2	1,253.80	8
0019	DUNLOW, MARY J		3	810.39	2
0006	WHITEHEAD, TERRY S		3	895.63	4
0014	BOWDEN, PHILLIP H		4	766.81	14
0037	GRIFFIN, CLIFTON J		4	1,572.83	6
0031	JERNIGAN, CHRISTINA N		4	1,057.56	3
0023	JERNIGAN, GRAFTON P		4	1,256.97	9
0036	LOGWOOD, CARSON ROBERT		4	407.69	17
0007	SIMS, KENNETH W		4	1,295.65	15
0012	OWENS, WILLIFORD D. JR.		6	1,184.87	11
0015	STALLINGS, MICHAEL R JR		6	1,864.17	1
0032	SWAN, ROBERT B		8	1,109.48	13
0027	RIDDLE, RODNEY D		9	1,396.68	12
*****BANK TOTAL*****				16,155.90	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW
 OR PREVIOUSLY DOCUMENTED. THE TOTAL 16,155.90 EQUALS THE DIRECT
 DEPOSIT REGISTER.

4/18/16 *M. [Signature]*

EMP#	NAME	SOC. SEC.	BANK#	NET PAY	DIR DEP #
0022	CARNEY, DENNIS W	224-80-4047	1	1,283.37	16
0025	HARRIS, JOSHUA L	225-55-0091	2	1,160.89	8
0019	DUNLOW, MARY J	227-21-1669	3	810.39	2
0006	WHITEHEAD, TERRY S	230-06-8541	3	895.63	4
0014	BOWDEN, PHILLIP H	228-02-0140	4	766.80	14
0037	GRIFFIN, CLIFTON J	226-63-4013	4	1,274.08	6
0031	JERNIGAN, CHRISTINA N	225-19-8983	4	1,057.56	3
0023	JERNIGAN, GRAFTON P	224-27-9792	4	1,511.28	9
0036	LOGWOOD, CARSON ROBERT	223-75-7593	4	407.69	17
0007	SIMS, KENNETH W	229-11-2316	4	1,295.65	15
0012	OWENS, WILFORD D. JR.	227-23-5960	6	1,598.70	11
0015	STALLINGS, MICHAEL R JR	224-41-9681	6	2,150.57	1
0032	SWAN, ROBERT B	231-43-4294	8	1,109.48	13
0027	RIDDLE, RODNEY D	216-80-2503	9	1,396.68	12
*****BANK TOTAL*****				16,718.77	

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW
 OR PREVIOUSLY DOCUMENTED. THE TOTAL 16,718.77 EQUALS THE DIRECT
 DEPOSIT REGISTER.

5/3/16 

Financial Statements Fiscal Year 2015-2016
 General Fund Revenue
 April 30, 2016

	2015-16 Budget	This Month's Receipts	YTD Receipts	Variance/ Balance
General Property Taxes				
Taxes on Real Property	\$ 190,000	\$ 1,729	\$ 187,214	\$ (2,786)
Taxes on Mobile Homes	4,200	117	5,332	1,132
Taxes on Personal Property	66,000	325	70,633	4,633
PPTRA Funding	19,525	-	19,527	2
Public Service Corporation Taxes	9,750	-	11,541	1,791
Penalties & Interest on Delinquent Taxes	2,750	389	3,374	624
Total	\$ 292,225	\$ 2,560	\$ 297,621	\$ 5,396
Other Local Taxes				
Bank Franchise Tax	\$ 130,000	\$ -	\$ 32,928	\$ (97,072)
Communication Tax	65,000	5,428	54,083	(10,917)
Cigarette Tax	58,000	3,750	67,500	9,500
Local Sales Tax	85,000	7,409	81,590	(3,410)
Meals Tax	310,000	63,478	315,953	5,953
Utility Taxes	90,000	7,764	77,149	(12,851)
Total	\$ 738,000	\$ 87,829	\$ 629,204	\$ (108,796)
Licenses				
Merchants & Other Licenses	\$ 126,000	\$ 4,697	\$ 111,532	\$ (14,468)
Motor Vehicle Licenses	40,000	280	43,541	3,541
Total	\$ 166,000	\$ 4,977	\$ 155,073	\$ (10,927)

Financial Statements Fiscal Year 2015-2016
 General Fund Revenue
 April 30, 2016

	2015-16 Budget	This Month's Receipts	YTD Receipts	Variance/ Balance
Rents				
Post Office Rental	\$ 18,000	\$ -	\$ 4,500	\$ (13,500)
Total	<u>\$ 18,000</u>	<u>\$ -</u>	<u>\$ 4,500</u>	<u>\$ (13,500)</u>
 Revenues from the Commonwealth				
<i>Categorical Aid:</i>				
Police HB 599 Funding	\$ 57,289	\$ -	\$ 42,966	\$ (14,323)
Litter Control Grant	1,000	-	1,071	71
Fire Program Grant	9,000	-	9,000	-
<i>Noncategorical aid:</i>				
Mobile Home Titling Taxes	3,500	291	2,076	(1,424)
Total	<u>\$ 70,789</u>	<u>\$ 291</u>	<u>\$ 55,113</u>	<u>\$ (15,676)</u>

Financial Statements Fiscal Year 2015-2016
 General Fund Revenue
 April 30, 2016

	2015-16 Budget	This Month's Receipts	YTD Receipts	Variance/ Balance
Fines				
Traffic Fines	\$ 145,000	\$ 14,383	\$ 133,720	\$ (11,280)
<i>Total</i>	<u>\$ 145,000</u>	<u>\$ 14,383</u>	<u>\$ 133,720</u>	<u>\$ (11,280)</u>
Miscellaneous Revenues				
Administrative Collection Fee	\$ 6,000	\$ 1,010	\$ 13,239	\$ 7,239
Cemetery Plot Sales	1,000	-	-	(1,000)
Credit Card Convenience Fee	500	46	963	463
DMV Grant Reimbursement	11,800	-	7,988	(3,812)
Interest Earned	12,000	1,782	12,819	819
Other Miscellaneous Revenues	146,000	(655)	178,993	32,993
Reimbursement from Water Fund	63,240	-	63,240	-
Unappropriated Fund Balance	153,952	-	-	(153,952)
Zoning Fees	1,500	250	2,475	975
<i>Total</i>	<u>\$ 395,992</u>	<u>\$ 2,433</u>	<u>\$ 279,717</u>	<u>\$ (116,275)</u>
Total All Revenues	<u>\$ 1,826,006</u>	<u>\$ 112,473</u>	<u>\$ 1,554,948</u>	<u>\$ (271,058)</u>

Financial Statements Fiscal Year 2015-2016
 General Fund Expenditure
 April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Legislative				
Mayor & Council Members				
Compensation	\$ 9,600	\$ -	\$ 4,615	\$ 4,985
Advertising	1,700	-	-	1,700
Audit	15,000	-	-	15,000
Travel and Training	7,000	-	5,830	1,170
Special Meetings	500	-	143	357
Total Legislative	<u>\$ 33,800</u>	<u>\$ -</u>	<u>\$ 10,587</u>	<u>\$ 23,213</u>
Legal				
Legal Services	\$ 27,000	\$ -	\$ 12,139	\$ 14,862
Dues and Subscriptions	350	-	240	110
Publications	300	-	-	300
Supplies	100	-	-	100
Travel and Training	500	-	-	500
Total Legal	<u>\$ 28,250</u>	<u>\$ -</u>	<u>\$ 12,379</u>	<u>\$ 15,872</u>

Financial Statements Fiscal Year 2015-2016
General Fund Expenditure
April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
General Management				
Salaries and Wages	\$ 107,408	\$ 21,998	\$ 89,999	\$ 17,409
Overtime	1,500	-	-	1,500
Part time	5,000	-	-	5,000
Non-compensation Expenses				
FICA/Medicare	9,075	1,583	5,230	3,845
Health Insurance	22,050	4,198	15,156	6,894
Retirement	8,121	1,649	6,789	1,332
Life Insurance	3,020	290	1,176	1,844
Advertising	500	-	430	70
Bank Fees	900	305	1,195	(295)
Dues and Subscriptions	4,000	49	3,692	308
DMV Stop Fees	-	60	820	(820)
Equipment	3,500	-	822	2,678
Equipment Rental	6,000	284	4,433	1,567
Information Technology	27,680	17	24,129	3,551
Maintenance Contracts	5,000	-	4,123	877
Postal Services	7,100	-	5,662	1,438
Professional Services	19,640	3,820	18,840	800
Publications	2,000	-	888	1,113
Supplies	9,500	212	4,827	4,673
Telephone-Communications	7,000	637	5,407	1,593
Travel and Training	15,000	664	10,596	4,404
Vehicle Allowance	4,800	400	4,400	400
Total General Management	\$ 268,794	\$ 36,167	\$ 208,613	\$ 60,181

Financial Statements Fiscal Year 2015-2016
 General Fund Expenditure
 April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Planning & Community Development				
Compensation - Planning Commission	\$ 2,200	\$ -	\$ -	\$ 2,200
Salaries and Wages	49,000	5,654	43,563	5,437
Non-compensation Expenses				
FICA/Medicare	3,755	378	2,918	837
Health Insurance	10,725	1,237	9,486	1,239
Retirement	3,275	378	2,895	380
Life Insurance	650	75	572	78
Advertising	1,500	-	307	1,193
Dues and Subscriptions	500	-	50	450
Professional Services	600	-	-	600
Publications	100	-	-	100
Supplies	200	-	30	170
Telephone-Communications	650	50	449	201
Travel and Training	4,685	339	3,597	1,088
Vehicle Fuel	500	35	335	165
Vehicle Repairs and Maintenance	300	56	128	172
Total Planning	\$ 78,640	\$ 8,202	\$ 64,330	\$ 14,310

Financial Statements Fiscal Year 2015-2016 General Fund Expenditure April 30, 2016	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Public Works & Property Maintenance				
Salaries and Wages	\$ 43,325	\$ 9,997	\$ 34,029	\$ 9,296
Overtime	2,000	-	-	2,000
Part-time-Year Round	7,953	1,394	4,370	3,583
Part-time-Temporary	8,000	-	8,026	(26)
Non-compensation Expenses				
FICA/Medicare	3,830	674	1,901	1,929
Health Insurance	9,650	2,224	7,414	2,236
Retirement	2,900	668	2,226	674
Life Insurance	575	132	440	135
Building Repairs and Maintenance	14,370	355	7,804	6,566
Clothing - Uniforms	500	-	537	(37)
Equipment	3,500	-	-	3,500
Equipment Rental	500	-	-	500
Equipment Repairs and Maintenance	5,000	37	4,489	511
Rental Property - Repairs & Maintenance	2,500	-	714	1,786
Street and Sidewalk Maintenance	10,000	-	4,369	5,631
Street Lights - Utility Expense	35,000	2,574	23,093	11,907
Utilities	11,000	748	7,564	3,436
Vehicle Fuel	4,000	149	1,828	2,172
Vehicle Repairs and Maintenance	1,000	-	994	6
Total Public Works & Property Maintenance	\$ 165,603	\$ 18,952	\$ 109,798	\$ 55,805

Financial Statements Fiscal Year 2015-2016

General Fund Expenditure

April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Police				
Salaries and Wages	\$ 283,679	\$ 32,257	\$ 241,747	\$ 41,932
Overtime	25,000	2,172	14,529	10,471
Non-compensation Expenses				
FICA/Medicare	21,705	2,497	17,716	3,989
Health Insurance	64,340	6,344	47,627	16,713
Retirement	18,950	2,029	14,872	4,078
Life Insurance	3,750	401	3,045	705
DMV Grant Disbursement	11,800	1,435	7,315	4,485
Advertising	500	-	408	92
Community Relations	500	-	251	249
Dues, Subscriptions & Publications	1,250	-	640	610
Equipment	13,300	1,327	8,525	4,775
Information Technology	2,500	-	353	2,147
Investigations	1,000	-	-	1,000
Office Supplies	3,000	-	777	2,223
Postage	250	-	-	250
Telephone-Communications	12,000	876	9,737	2,263
Travel and Training	9,000	55	6,114	2,886
Vehicle Fuel	36,500	1,194	15,232	21,268
Vehicle/Equipment Repairs and Maint	17,000	537	10,170	6,830
Body Camera	8,000	1,850	7,400	600
Building Operations				
Utilities	6,500	-	3,144	3,356
Equipment Rental	3,000	136	1,359	1,641
Maintenance Contracts	3,000	160	1,440	1,560
Total Police	\$ 546,524	\$ 53,271	\$ 412,401	\$ 134,123

Financial Statements Fiscal Year 2015-2016
General Fund Expenditure
April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Cultural Events				
4th of July Celebration	\$ 5,000	\$ -	\$ 4,611	\$ 389
Christmas Holidays	300	-	457	(157)
Other Events	5,000	-	3,459	1,541
<i>Total Cultural Events</i>	<u>\$ 10,300</u>	<u>\$ -</u>	<u>\$ 8,527</u>	<u>\$ 1,773</u>
Economic Development				
Business Appreciation	\$ 1,000	\$ -	\$ -	\$ 1,000
Dues and Subscriptions	3,500	-	3,500	-
Activities	750	95	288	463
Other Economic Development Activities	5,000	-	-	5,000
<i>Total Economic Development</i>	<u>\$ 10,250</u>	<u>\$ 95</u>	<u>\$ 3,788</u>	<u>\$ 6,463</u>
Fire Department				
Grant	9,000	-	9,000	-
<i>Total Fire Department</i>	<u>\$ 9,000</u>	<u>\$ -</u>	<u>\$ 9,000</u>	<u>\$ -</u>
Refuse Collection				
Residential Collection	\$ 73,000	\$ -	\$ 57,810	\$ 15,190
Seasonal Clean-ups	3,000	-	950	2,050
<i>Total Refuse Collection</i>	<u>\$ 76,000</u>	<u>\$ -</u>	<u>\$ 58,760</u>	<u>\$ 17,240</u>

Financial Statements Fiscal Year 2015-2016
General Fund Expenditure
April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Capital Projects				
Police Car	\$ 39,000	\$ -	\$ 36,889	\$ 2,111
Streetlight Extensions	2,000	-	-	2,000
Information Technology Upgrades	5,000	-	955	4,045
Financial Software Upgrade	36,000	5,365	14,820	21,180
Police Department Technology	10,000	-	-	10,000
Construction of Public Works Facility	115,000	12,058	12,058	102,943
Space Needs Sinking Fund Expense	233,860	-	100,000	133,860
Total Capital Projects	\$ 440,860	\$ 17,422	\$ 164,722	\$ 276,138
Non-departmental				
Contingency	\$ 55,785	\$ 22	\$ 45,067	\$ 10,718
Contribution to Library	1,200	-	1,200	-
Contribution to TRIAD	1,000	-	1,000	-
Insurance	35,000	-	31,942	3,058
Payments to Other Governments	65,000	-	62,112	2,888
Total Non-departmental	\$ 157,985	\$ 22	\$ 141,321	\$ 16,664
Total All Expenditures	\$ 1,826,006	\$ 132,736	\$ 1,202,832	\$ 623,174

Financial Statements Fiscal Year 2015-2016

Water Fund

April 30, 2016

	2015-16 Budget	This Month's Revenues	YTD Revenues	Variance/ Balance
Revenues				
Water Sales	\$ 442,500	\$ 43,877	\$ 390,219	\$ (52,281)
Tap, Connection & Other Fees	45,000	10,990	69,320	24,320
Interest Earned	3,500	79	3,535	35
Prior Year Fund Balance	129,004	-	-	(129,004)
Total Revenues	\$ 620,004	\$ 54,945	\$ 463,074	\$ (156,930)

Financial Statements Fiscal Year 2015-2016

Water Fund

April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Expenditures				
Operating & Maintenance (O&M)				
Salaries	\$ 176,586	\$ -	\$ 176,586	\$ -
Advertising	100	-	-	100
Bank Fees	1,500	138	1,170	330
Clothing - Uniforms	500	101	311	189
Dues and Subscriptions	800	-	600	200
Equipment	4,000	-	3,021	979
Equipment Repairs and Maintenance	6,000	5	4,968	1,032
Equipment Rental	500	-	-	500
Maintenance Contracts	25,000	750	22,986	2,014
Meters	1,000	555	555	445
Professional Fees	4,000	2,000	2,940	1,060
Publications	200	-	-	200
Maintenance & Repairs System	27,354	210	17,012	10,343
State Fees/Lab Fees	4,500	-	3,696	804
Telephone - Communications	1,600	151	1,517	83
Part Time/Temporary Help	1,000	-	-	1,000
Travel and Training	2,500	-	489	2,011
Utilities	19,000	1,668	17,062	1,938
Vehicle Fuel	3,000	133	1,585	1,415
Vehicle Maintenance and Repair	900	22	677	223
Payments to General Fund				
Indirect Cost	50,040	-	50,040	-
Protection of Water System	13,200	-	13,200	-
Total O&M	\$ 343,280	\$ 5,733	\$ 318,415	\$ 24,865

Financial Statements Fiscal Year 2015-2016

Water Fund

April 30, 2016

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Depreciation				
Depreciation	\$ 58,724	\$ -	\$ -	\$ 58,724
Total Depreciation	\$ 58,724	\$ -	\$ -	\$ 58,724
Debt Service				
USDA Loan - Principal & Interest	\$ 55,000	\$ 35,843	\$ 46,432	\$ 8,568
New USDA Loan - Principal & Interest	43,000	3,323	33,230	9,770
Total Debt Service	\$ 98,000	\$ 39,166	\$ 79,662	\$ 18,338
Capital				
Water Main Replacement	\$ 5,000	\$ -	\$ -	\$ 5,000
New Maintenance Facility	115,000	-	-	115,000
Total Capital	\$ 120,000	\$ -	\$ -	\$ 120,000
Total All Expenditures	\$ 620,004	\$ 44,899	\$ 398,078	\$ 221,927

Financial Statements Fiscal Year 2015-2016
 Space Needs Fund
 April 30, 2016

	2015-16 Budget	This Month's Revenues	YTD Revenues	Variance/ Balance
Revenues				
Transfer From General Fund	\$ 100,000	\$ -	\$ 100,000	\$ -
Interest Earned	350	82	693	343
Prior Year Fund Balance	-	-	-	-
Total Revenues	<u>\$ 100,350</u>	<u>\$ 82</u>	<u>\$ 100,693</u>	<u>\$ 343</u>

	2015-16 Budget	This Month's Expenditures	YTD Expenditures	Variance/ Balance
Expenditures				
Professional Services	\$ 25,350	\$ -	\$ -	\$ 25,350
Future Space Needs	75,000	-	-	75,000
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total All Expenditures	<u>\$ 100,350</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,350</u>