

## Town of Windsor

### Memorandum

October 10, 2017

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Church Street Sidewalks

In May of 2016, Town Council appropriated \$63,800 for the engineering work on the Church Street/Shiloh Drive sidewalks. At the end of the 2016-17 fiscal year, the unexpended portion of those funds rolled into the General Fund Fund Balance. The amount of these unexpended funds is \$58,800.

As we are now ready to proceed with this project, we will need to re-appropriate the remaining funds so that we can continue to have the engineering completed on this project.

I have enclosed a resolution that appropriates these funds from the General Fund Fund Balance.

I recommend that Council re-appropriate these remaining funds so that work can continue on this project.

#### **Recommended Motion**

Move that Council adopt the enclosed resolution entitled:

A Resolution Appropriating The Sum Of  
\$58,800 From The Unappropriated Fund Balance  
Of The General Fund To The 2017-18 General  
Fund Operating Budget

**Resolution**

A Resolution Appropriating The Sum Of \$58,800 From The Unappropriated Fund Balance Of The General Fund To The 2017-18 General Fund Operating Budget

**WHEREAS**, the Town Council wishes to construct sidewalks on Church Street to the Holland Meadows Subdivision, and;

**WHEREAS**, the Town Council has identified these sidewalks as their number 1 capital project, and;

**WHEREAS**, Council appropriated the sum of \$63,800 to complete this work in May of 2016, and;

**WHEREAS**, Only \$5,000 of this work was completed before the end of the 2016-17 fiscal year, and;

**WHEREAS**, the Town Council of the Town of Windsor must re-appropriate the remaining \$58,800 of these funds so that work can continue.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$58,800 from the Unappropriated Fund Balance of the General Fund, be, and the same hereby is, appropriated to the Town's 2017-18 General Fund Operating Budget's General Management – Professional Services line item:

Section 2. The Town Manager is hereby authorized and directed to do all things necessary to complete this work.

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: October 5, 2017

TESTE:

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Town Clerk