

## Town of Windsor

### Memorandum

November 10, 2015

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
10/13/15 – 11/9/15

New Items

Ongoing Items

1. Route 460 sidewalks (Sidewalks around Town Property)
  - This will be discussed on tonight's agenda.
  
3. Streetlight Requests
  - No new requests
  
4. Town Patrols
  - 10/15 – Visited Windsor Woods, North Court Street, Duke Street, Virginia Ave, Randolph, Church Street, Lovers Lane, Twin Circle.
  - 10/19 – visited Windsor Manor, Hazelwood, North Court Street, Duke Street, Old Suffolk Road, East Griffin Street,
  - 11/3 – Visited Shiloh Drive, Lovers Lane, Route 460
  
5. Streetlight Outages
  - Several new streetlight outages have been reported.
  
6. VDOT
  - Hazelwood Lane has been repaired
  
7. Church Street/Shiloh Drive Sidewalks
  - Preliminary engineering has been completed. We are waiting for the delivery of a project budget.
  
8. Drainage Committee
  - An information item was included in your packet that outlines the Committee's priority list
  
9. Business Visits/Calls
  - 10/14 – Met with manager of Windsor Court Apartments
  - 11/4 – Visited Itly's Country Store
  
10. Civic Organization Meetings
  - None
  
11. Retreat
  - Had to reschedule meeting with PDC and CNU due to illness. Retreat is on the agenda for discussion.