

Town of Windsor

Memorandum

October 8, 2013

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

I am enclosing the action list since the last Council meeting.

This is for your information.

Action List
9/11/13 – 10/8/13

New Items

1. Bushes at Windsor Library
 - The concern about holly bushes has been relayed to Isle of Wight Parks and Recreation, and it was suggested that they investigate other bushes that could be planted.

Ongoing Items

1. Route 460 sidewalks
 - Isle of Wight is still working on a draft MOU for this project.
3. Streetlight Requests
 - No new requests.
4. Town Patrols
 - 8/19 – Visited Old Suffolk Road, East Griffin Street, Bank Street
 - 8/22 – Visited Hidden Acres
 - 9/4 – Visited Bank Street, Old Suffolk Road, East Griffin Street, Taylor Ave
 - 9/5 – Visited Windsor Woods, North Court Street
5. Streetlights
 - No new lights have been reported.
6. VDOT
 - Dennis is working with VDOT to correct many drainage issues that have been identified throughout town. As new drainage issues are brought to our attention, we are relaying those issues to VDOT.
 - VDOT officials toured town on 9/11 to investigate the sinkhole problem. I am scheduling a meeting with the residency administrator to review the findings of their investigation.
7. Well Number 6
 - A permit for this well has been issued.
9. Church Street/Shiloh Drive Sidewalks
 - On Hold
10. Sewer
 - I met with Isle of Wight County staff regarding sewer. I was informed of a capacity study that is being proposed in the FY14 CIP. We also discussed the upcoming water and sewer master plan that the County will be conducting. When the plan begins, we will be involved in the Windsor portion of the plan.
11. Drainage Committee

- The May 23rd drainage committee meeting was postponed due to not having members available to meet. We will work to schedule a new meeting.

12. Webcam

- I am currently working with another provider to get additional quotes on this project.

13. Bus Route

- I have contacted the bus company that operates the bus system in the City of Suffolk. I am waiting for a return contact (5/21).

14. Business Visits

- Met with manager of Farmer's Feed & Seed (9/30)
- Met with manager of Dairy Queen (10/3)

15. Stoplight at Route 460 and Court Street

- VDOT has been contacted to determine what, if anything was found to be wrong at this stoplight. We are awaiting a return contact from VDOT.