

Town of Windsor

Memorandum

September 13, 2016

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager
SUBJECT: Purchase of New Public Works Truck

As you are aware, the purchase of a new public works truck was included in the current CIP and Water Fund Operating Budget at a cost of \$40,000.

The Maintenance Supervisor and I have evaluated several vehicles to fill this role. Our minimum requirements were:

- Minimum of ¾ ton
- Four Wheel Drive
- Service Body
- Crew Cab

We reviewed vehicles on state contract as well as options at other dealers. On State contract there is one option that meets all of our needs. It is a 2017 Chevy 3500 from RK Chevrolet at \$38,909.49. We also contacted the same dealer that is providing us with our new utility cart. They can provide a 2017 Dodge 2500 that meets all of our needs for \$36,620. Both of these vehicles have gasoline engines. It added between \$8,000 and \$9,000 to the price to get a diesel engine. The Dodge has a 3 year 36,000 mile warranty with a 5 year 100,000 mile powertrain warranty.

It is our recommendation that we proceed with the purchase of the 2017 Dodge 2500 from Dominion of Bedford.

Upon arrival of the new truck, we will need to dispose of the old truck. We have several options when it comes to disposal of the old truck. We can trade it in on the purchase of the new truck, sell it via closed bids, online auction, or consign it for sale. We have used all of these options in the past, and there are benefits to all of them. Dominion of Bedford has offered \$1,500 trade in for the old truck. We may be able to sell the truck for more, but we would then also have the cost and time associated with the sale. Based off other vehicles listed online, I anticipate we could sell the truck for \$3,500 or more. My recommendation is that we sell the truck via sealed bids. We would place the truck next to Route 460 with a for sale sign as well as placing it on our

website and facebook. We could establish a minimum bid price to ensure we receive at least the trade in value that has been offered.

I have enclosed a resolution that will declare the truck surplus upon arrival of its replacement, and authorizes the Town Manager to dispose of the truck in accordance with Town Policy

Recommended Motion

Move that Council authorize the Town Manager to purchase a new public works truck from Dominion of Bedford as presented.

Move that Council adopt the enclosed resolution entitled:

A Resolution Declaring Certain Non-fixed Assets Surplus and Approving the Disposal of Said Assets.

2017 RAM 2500 4x4 Crew Cab 169" WB Tradesman (DJ7L92)

Engine: 5.7L V8 HEMI VVT

Transmission: 6-Speed Automatic (66RFE)

Exterior (0 P) Bright White

Clearcoat

Interior (0 I) Diesel Gray/Black



Standard Equipment

Items Featured Below are included at NO EXTRA CHARGE in the Standard Vehicle Price Shown at Right

- HEMI 5.7L V-8 OHV w/SMPI 383hp
- 6 speed automatic trans w/OD
- 4-wheel ABS
- Brake assistance
- Traction control
- LT245/70R17E BSW S-rated tires
- Battery with run down protection
- HD suspension
- Electronic stability
- Air conditioning
- AM/FM/Satellite-prep
- Full folding rear bench seat
- Rear child safety locks
- Dual power remote heated mirrors
- Variable intermittent wipers
- Silver styled steel wheels
- Dual front airbags
- Driver & front passenger seat mounted side airbags
- Airbag occupancy sensor
- Sentry Key immobilizer
- Tachometer
- Underseat ducts
- Reclining front 40-20-40 split-bench seats

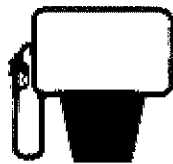
STANDARD VEHICLE PRICE

\$38,695.00

OPTIONAL EQUIPMENT

Quick Order Package 26A Tradesman	N/C
Engine: 5.7L V8 HEMI VVT	STD
Transmission: 6-Speed Automatic (66RFE)	STD
3.73 Axle Ratio	INC
Anti-Spin Differential Rear Axle	\$395.00
GVWR: 9,000 lbs	STD
Tires: LT245/70R17E BSW AS	STD
Wheels: 17" x 7.5" Steel Styled	STD
Heavy Duty Vinyl 40/20/40 Split Bench Seat	STD
Seat Protection Group	\$100.00
Trailer Brake Control	\$280.00
Radio: Uconnect 3.0	\$195.00
FCA 5 yr/100,000 Mile Powertrain Limited Warranty	N/C
Transfer Case Skid Plate Shield	INC
Interior : Diesel Gray/Black	N/C
Primary : Bright White Clearcoat	N/C

CITY MPG
N/A



HIGHWAY MPG
N/A

SUBTOTAL \$39,665.00

Destination \$1,195.00

TOTAL \$40,860.00



Prepared For:

Prepared By:
 Administrator
 Dominion Dodge Chrysler Jeep Ram
 1750 Independence Blvd
 Bedford, Virginia, 24018

SELECTED EQUIPMENT **2017 RAM 2500**

4x4 Crew Cab 169" WB Tradesman (DJ7L92)
 MSRP

DJ7L92	Base Vehicle Price (DJ7L92)	STD	38,695.00
Packages			
26A	Quick Order Package 26A Tradesman <i>(DME) 3.73 Axle Ratio; Front Armrest w/Cupholders</i>	OPT	N/C
Powertrain			
EZC	Engine: 5.7L V8 HEMI VVT	STD	N/C
DFP	Transmission: 6-Speed Automatic (66RFE)	STD	N/C
DME	3.73 Axle Ratio	INC	Included
DSA	Anti-Spin Differential Rear Axle	OPT	395.00
Z7C	GVWR: 9,000 lbs	STD	N/C
Wheels & Tires			
TWD	Tires: LT245/70R17E BSW AS	STD	N/C
WDA	Wheels: 17" x 7.5" Steel Styled <i>Center Hub</i>	STD	N/C
Seats & Seat Trim			
TX	Heavy Duty Vinyl 40/20/40 Split Bench Seat	STD	N/C
Other Options			
APA	Monotone Paint <i>Headlamp filler panels and door handles are black when special paint ordered (P61, P68, P12, P71, P18, PYB, P06, P72, P64, PGC, PB8, P74, P62, P81, P69, PL1, PGW, P73, P63).</i>	STD	N/C
ADB	Protection Group	OPT	100.00

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SELECTED EQUIPMENT Continued

			MSRP
	<i>Tow Hooks; (XEF) Transfer Case Skid Plate Shield</i>		
XHC	Trailer Brake Control	OPT	280.00
UA1	Radio: Uconnect 3.0 <i>Integrated Voice Command w/Bluetooth; Media Hub (USB, AUX); Rear View Auto Dim Mirror w/Display</i>	OPT	195.00

Fleet Options

	<i>FCA 5 yr/100,000 Mile Powertrain Limited Warranty All properly reported FCA Group LLC commercial fleet vehicles (NVDR type sale 3 and type sale 5) receive the 3 year 36,000 mile Basic Limited Warranty and the 5 year 100,000 mile Fleet Powertrain coverage. The 5 year/100,000 mile Fleet Powertrain coverage will go with the vehicle, so there will be no need to do warranty transfers and there will be no charge to second/subsequent owners to continue the warranty beyond the original owner. THIS LIMITED WARRANTY IS PROVIDED TO OWNERS of a 2016 Model Year Chrysler, Dodge, Jeep and Ram vehicle (excluding vehicles equipped with diesel engines) who purchased it through FCA US LLC specifically for Fleet Government Bid/Leases and Fleet Commercial/Lease</i>	OPT	N/C
XEF	Transfer Case Skid Plate Shield Interior Colors For : Primary w/Tradesman (crew)	INC	Included
X8	Diesel Gray/Black Primary Colors For : Primary w/Tradesman (crew)	OPT	N/C
PW7	Bright White Clearcoat	OPT	N/C

Vehicle Subtotal	\$39,665.00
Destination	\$1,195.00
Vehicle Subtotal (including Destination)	\$40,860.00

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Prepared For:

Prepared By:

Administrator

Dominion Dodge Chrysler Jeep Ram

1750 Independence Blvd

Bedford, Virginia, 24018

VEHICLE OVERVIEW

2017 RAM 2500

4x4 Crew Cab 169" WB Tradesman (DJ7L92)

Powertrain

HEMI 5.7L V-8 OHV SMPI 16 valve engine with variable valve control, variable intake length * 160 amp alternator * 730 amp battery with run down protection * Transmission oil cooler * 6-speed electronic sequential shift control automatic transmission with overdrive, lock-up, driver selection * Part-time four-wheel drive with manual transfer case shift, auto locking hubs * Limited slip differential, ABS & driveline traction control * 3.73 axle ratio * Stainless steel exhaust

Steering and Suspension

Hydraulic power-assist re-circulating ball steering * Steering cooler * 4-wheel disc brakes with front and rear vented discs * HD ride suspension, with electronic stability * Non-independent front suspension * Front multi-link suspension * Front anti-roll bar * Front coil springs * HD front shocks * Rigid rear axle * Rear multi-link suspension * Rear coil springs * HD rear shocks * Front and rear 17.0" x 7.50" silver styled steel wheels with hub covers * LT245/70SR17.0 BSW AS front and rear tires * Underbody w/crankdown mounted full-size steel spare wheel

Safety

4-wheel anti-lock braking system * Center high mounted stop light * Dual airbags, seat mounted driver and passenger side-impact airbags, curtain 1st and 2nd row overhead airbags, airbag occupancy sensor * Front height adjustable seatbelts with front pre-tensioners * Sentry Key immobilizer

Comfort and Convenience

Air conditioning, underseat ducts, console ducts * AM/FM/Satellite-prep, clock, seek-scan, external memory control, 6 speakers, fixed antenna * Cruise control with steering wheel controls * Power door locks, child safety rear door locks, manual tailgate/rear door lock * 2 12V DC power outlets, retained accessory power, Bluetooth wireless phone connectivity * Analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, voltmeter gauge, oil temperature gauge, transmission fluid temp gauge, engine hour meter, systems monitor, trip odometer * Warning indicators include engine temperature, lights on, key, low fuel, low washer fluid, door ajar, brake fluid, tire specific low tire pressure, transmission fluid temp * Steering wheel with tilt adjustment * Power front and rear windows with deep tint, driver and passenger 1-touch down * Variable intermittent front windshield wipers * Auto-dimming day-night rearview mirror * Interior lights include dome light with fade * Partial floor console with storage, glove box, front cupholder, instrument panel bin, dashboard storage, driver and passenger door bins, rear

Seating and Interior

Seating capacity of 6 * 40-20-40 split-bench front seat with adjustable head restraints, center armrest * 4-way

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VEHICLE OVERVIEW Continued

Seating and Interior (Continued)

adjustable driver seat * 4-way adjustable passenger seat * Full folding rear bench seat with fold-up cushion, 3 adjustable rear head restraints, center armrest * Vinyl faced front seats with vinyl back material * Vinyl faced rear seats with carpet back material * Full cloth headliner, full vinyl/rubber floor covering, metal-look instrument panel insert, urethane gear shift knob, chrome and metal-look interior accents

Exterior Features

1 skid plate, side impact beams, front license plate bracket, fully galvanized steel body material * Black side window moldings, black front windshield molding * Black door handles * Black grille * 4 doors with tailgate rear cargo door * Class V trailering, trailer harness, trailer hitch, brake controller, trailer sway control * Driver and passenger power remote black heated folding outside mirrors * Front and rear black bumpers, with front tow hooks rear step * Aero-composite halogen fully automatic headlamps with multiple headlamps, delay-off feature * Additional exterior lights include pickup cargo box light * Clearcoat monotone paint

Warranty

Basic	36 month/36,000 miles	Powertrain	60 month/100,000 miles
Corrosion	60 month/unlimited mileage	Roadside Assistance	36 month/36,000 miles

Dimensions and Capacities

Output	383 hp @ 5,600 rpm	Torque	400 lb.-ft. @ 4,000 rpm
1st gear ratio	3.231	2nd gear ratio	1.837
3rd gear ratio	1.410	4th gear ratio	1.000
5th gear ratio	0.816	6th gear ratio	0.625
Reverse gear ratio	4.444	Curb	6,846 lbs.
GVWR	9,000 lbs.	Front GAWR	5,250 lbs.
Rear GAWR	6,000 lbs.	Payload	2,200 lbs.
Front curb	3,983 lbs.	Rear curb	2,864 lbs.
Front axle capacity	5,250 lbs.	Rear axle capacity	6,010 lbs.
Front tire/wheel	6,000 lbs.	Rear tire/wheel	6,000 lbs.
Towing	11,030 lbs.	Front	41.0 "
Rear legroom	40.3 "	Front headroom	41.0 "
Rear headroom	39.9 "	Front	63.2 "
Rear	63.2 "	Front shoulder	66.0 "
Rear shoulder	65.7 "	Passenger area volume	125.3 cu.ft.
Length	259.4 "	Body	79.4 "
Body height	78.6 "	Wheelbase	169.0 "
Cab to axle	56.9 "	Axle to end of frame	50.4 "
Front track	68.3 "	Rear track	68.2 "
Turning	24.6 '	Fuel tank	32.0 gal.
Exterior cargo	98.3 "	Exterior cargo minimum	51.0 "
Exterior cargo	74.7 cu.ft.	Exterior cargo pickup box	20.2 "
Exterior cargo maximum	66.4 "	Interior cargo	41.0 cu.ft.
Interior maximum cargo	41.0 cu.ft.		

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VEHICLE OVERVIEW Continued

Dimensions and Capacities (Continued)

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Prepared For:

Prepared By:
Administrator
Dominion Dodge Chrysler Jeep Ram
1750 Independence Blvd
Bedford, Virginia, 24018

DIMENSIONS & CAPACITIES **2017 RAM 2500**

4x4 Crew Cab 169" WB Tradesman (DJ7L92)

Output	383 hp @ 5,600 rpm
Torque	400 lb.-ft. @ 4,000 rpm
1st gear ratio	3.231
2nd gear ratio	1.837
3rd gear ratio	1.410
4th gear ratio	1.000
5th gear ratio	0.816
6th gear ratio	0.625
Reverse gear ratio	4.444
Curb	6,846 lbs.
GVWR	9,000 lbs.
Front GAWR	5,250 lbs.
Rear GAWR	6,000 lbs.
Payload	2,200 lbs.
Front curb	3,983 lbs.
Rear curb	2,864 lbs.
Front axle capacity	5,250 lbs.
Rear axle capacity	6,010 lbs.
Front tire/wheel	6,000 lbs.
Rear tire/wheel	6,000 lbs.
Towing	11,030 lbs.
Front	41.0 "
Rear legroom	40.3 "
Front headroom	41.0 "
Rear headroom	39.9 "
Front	63.2 "
Rear	63.2 "
Front shoulder	66.0 "
Rear shoulder	65.7 "
Passenger area volume	125.3 cu.ft.
Length	259.4 "
Body	79.4 "
Body height	78.6 "
Wheelbase	169.0 "

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DIMENSIONS & CAPACITIES Continued

Cab to axle	56.9 "
Axle to end of frame	50.4 "
Front track	68.3 "
Rear track	68.2 "
Turning	24.6 '
Fuel tank	32.0 gal.
Exterior cargo	98.3 "
Exterior cargo minimum	51.0 "
Exterior cargo	74.7 cu.ft.
Exterior cargo pickup box	20.2 "
Exterior cargo maximum	66.4 "
Interior cargo	41.0 cu.ft.
Interior maximum cargo	41.0 cu.ft.

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		DOMINION OF BEDFORD			
		1750 INDEPENDENCE BLVD			
		BEDFORD, VA. 24523			
		540-586-8221			
	QUOTE DATE		8/31/2016		
	QUOTED BY		BOB KAPLAN		540-819-2853 CELL
	QUOTE TO:		TOWN OF WINDSOR, VA		
			PO BOX 307		
			WINDSOR, VA. 23487		
			ATTN: KENNETH SIMS		
	QUOTED VEHICLE:		2017 RAM 2500 CREW CAB 4X4 w/ 8 FOOT SERVICE BODY		
			GASOLINE ENGINE		DIESEL ENGINE
	BASE PRICE		\$ 38,695.00		\$ 38,695.00
	OPTIONS:				
				DIESEL	\$ 9,100.00
	ANTISPIN DIFFERENTIAL		\$ 395.00		\$ 395.00
	PROTECTION GROUP		\$ 100.00		\$ 50.00
	FRONT TOW HOOKS				
	SKID PLATE-TRANSFER CASE				
	TRAILER BRAKE CONTROLLER		\$ 280.00		\$ 280.00
	BLUETOOTH ENABLED RADIO		\$ 195.00		\$ 195.00
	FREIGHT		\$ 1,195.00		\$ 1,320.00
	MSRP QUOTED TRUCK		\$ 40,860.00		\$ 50,035.00
	<u>PRICING CONTINUED ON PAGE 2</u>				
	UPFIT		\$ 6,738.00		\$ 6,738.00
	READING SL98 SERVICE BODY				
	SPRAY IN BEDLINER				
	LED LIGHT BAR				
	TOTAL PRICE BEFORE DISCOUNT		\$ 47,598.00		\$ 56,773.00
	DISCOUNTS		\$(10,978.00)		\$(12,719.00)
	DEALER AND FACTORY				
	DELIVERED PRICE W/O TRADE		\$ 36,620.00		\$ 44,054.00
	IF TRADE IN INCLUDED				
	2003 CHEVROLET 2500 TRUCK		\$ (1,500.00)		\$ (1,500.00)
	PRICE AFTER TRADE IN		\$ 35,120.00		\$ 42,554.00

Vehicle Configurator Contract #: E194-73326		QUANTITY EA Base Vehicle and Unique		QUANTITY EA Base Vehicle and Unique		QUANTITY EA Base Vehicle and Unique		QUANTITY EA Base Vehicle and Unique		QUANTITY EA Base Vehicle and Unique		QUANTITY EA Base Vehicle and Unique	
eVA Commodity: Contract Line 17: 1 Ton Pickup Truck, Single Rear Wheel, Crew Cab, Short bed, Gas 4x4 Flex		Options #1		Options #2		Options #3		Options #4		Options #5		Options #6	
Fuel, eVA Vendor: RK Chevrolet	UNIT PRICE												
Base Vehicle: 2017 Chevrolet Silverado 3500	\$ 31,165.49	1	\$ 31,165.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Power Windows Power Locks, Standard	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Keyless Entry; Included and required with Power Windows/Locks	\$ 465.00	1	\$ 465.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bedliner, Under the Rail	\$ 150.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rear Window Defogger	\$ 95.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engine Block Heater	\$ 50.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Heavy Duty Battery 730 CCA minimum	\$ 75.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spray On Bedliner Over or Under the Rail	\$ 300.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spray On Bedliner for Utility Body - SILU	\$ 700.00	1	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stationary Toolbox	\$ 325.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carpeted flooring with Vinyl floor mats - vinyl flooring is standard	\$ 50.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Extended Trailer Tow Mirrors, Included and Required with Keyless Entry	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
On/Off Road Tires	\$ 200.00	1	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recovery hooks	\$ 40.00	1	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Skid Plate Package	\$ 110.00	1	\$ 110.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Snow Plow - Gasoline Engine	\$ 5,700.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Snow Plow - Diesel Engine	\$ 5,850.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reading Gooseneck platform body -removes electronic brake controller	\$ 4,929.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Diesel Engine Option - LP5	\$ 8,095.50		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Privacy Glass	\$ 150.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Long Bed Option	\$ 167.70		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EBY Aluminum Flatbed -removes electronic brake controller	\$ 5,624.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reading SL Service Body - removes electronic brake controller	\$ 5,979.00	1	\$ 5,979.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Backup Camera - UVC	\$ 180.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electronic Brake controller	\$ 250.00	1	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Silver Metallic - GAN	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Summit White - GAZ	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Black - GBA	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Deep Ocean Blue Metallic - G1K	\$ 355.50		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Red Hot - G7C	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Butte Red Metallic - G7T	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Pepperdust Metallic - GMU	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Standard Paint Option: Graphite Metallic - GPA	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Delivery Charges: Note-50 miles are incurred in the base price of each vehicle. Only enter miles in excess of 50. Additional Cost for Delivery Beyond Included Miles at 1.80 per mile. Enter the Number of miles in excess of the included miles.	\$ 1.80		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Cost for Each Base Vehicle Plus Options:		1 ea	\$ 38,909.49	1 ea	#DIV/0!	1 ea	#DIV/0!	1 ea	#DIV/0!	1 ea	#DIV/0!	1 ea	#DIV/0!
Total Cost for All Base Vehicles Plus Options:		1	\$ 38,909.49	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -

ALL STATE AGENCIES & ALL PUBLIC BODIES: NO ADDITIONAL OPTIONS MAY BE ORDERED, NO OTHER OPTIONS ARE AVAILABLE ON THIS CONTRACT. Grand Total for Order: \$ 38,909.49

Enter Color and Other Information or Instructions in Yellow Block to the Right

Use this spread sheet to configure your vehicle. You will only need to use a separate column if you are ordering multiple vehicles with different options. The only thing you need to enter into the spread sheet are the quantity numbers for the base vehicle and each option you want to order. This information is entered in the yellow column. The only time you need to use more than one column is when you are ordering multiple vehicles with different options. When you are done save the spreadsheet to your hard drive. Log into to eVA. When you get to the add items page click on the non-catalog tab. Enter your description as follows. Pickup Truck(s) per contract <Enter Contract Number>. See attached spread sheet. When you get to the comments section of the requisition, check the attach comments box and select the attach file option and attach this spread sheet as your attached file.

For Dealers: This spread sheet was designed so that ordering agencies can give you a break out of vehicles for your purchase order. You need to read this spread sheet by columns. Each of the columns allows an agency to order multiple vehicles with different option packages and gives you totals for each.

RESOLUTION

A Resolution Declaring Certain Non-fixed Assets
Surplus and Approving the Disposal of Said Assets.

WHEREAS, in order to assure that its capital assets are accounted, tracked, and disposed of properly, the Town Council of the Town of Windsor, Virginia has adopted a capital asset policy and surplus property policy; and

WHEREAS, the surplus property policy requires that Town Council, upon the recommendation of the Town Manager, shall declare all non-fixed assets that are no longer needed or used by the Town surplus; and

WHEREAS, the Town Manager has examined the below mentioned items and determined that they are no longer needed or used by the Town; and

WHEREAS, the Public Works Department will be receiving a new work truck, and once it has been received, the existing truck will no longer be needed;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. The Town Council determines that the following items are no longer needed or used by the Town and are declared surplus:

1. 2003 Chevrolet Silverado VIN #1GBMC24U53Z225330

Section 2. The Town Manager is hereby authorized to dispose of said vehicle upon the arrival of its replacement in accordance with Town Policy.

Adopted: September 13, 2015

ATTEST:

Town Clerk