

Town of Windsor

Memorandum

April 8, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager
SUBJECT: Town Signs

As you know, I have been working to get prices to install signs at both the Town Hall and the Police Department. I have obtained prices from two vendors. The best price is from Major Signs in Suffolk at \$2,375 per sign installed for a total of \$4,750.

I have attached a drawing of the signs. The Police Department sign will have the address added to the bottom of the sign.

I recommend that Council appropriate \$5,000 of the funds received from the insurance company for the replacement Town Hall sign to the "Replacement Town Signs" line item to cover this expense. I have enclosed a resolution that appropriates the funds and amends the operating budget accordingly.

Recommended Motion

Adopt the enclosed resolution entitled:

A Resolution Appropriating The Sum Of \$5,000
From The Virginia Municipal League Insurance
Pool To The General Fund Operating Budget For
Fiscal Year 2013-2014

Resolution

A Resolution Appropriating The Sum Of \$5,000
From The Virginia Municipal League Insurance
Pool To The General Fund Operating Budget For
Fiscal Year 2013-2014

WHEREAS, the Town of Windsor received funds from the Virginia Municipal League Insurance Pool for the replacement of the Town sign that was destroyed by an auto accident and;

WHEREAS, the Town of Windsor wishes to install a replacement sign at the Windsor Town Hall and a new sign at the Windsor Police Department, and;

WHEREAS, we anticipate that the cost of these replacement signs will not exceed \$5,000, and;

WHEREAS, these funds must be appropriated and, the budget amended.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

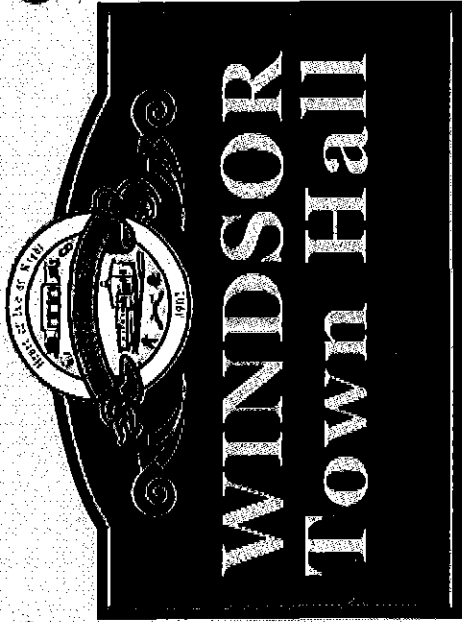
Section 1. That the sum of \$5,000 from the Virginia Municipal League Insurance Pool is hereby appropriated to the 2013-14 General Fund Operating Budget, and a Replacement Town Hall and Police Department expense line item is created and funded accordingly:

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: _____

TESTE:

Town Clerk



2 40x60 inch DF carved Signs
with custom posts & Finalals
Installed @ 2375.00 each