

Town of Windsor

Memorandum

January 13, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Wesley F. Garris-Vice Mayor
Clint Bryant
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Flemming



Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Established 1902

January 5, 2015

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis Carney, Planning and Zoning Administrator

Subject: December 2014 Planning and Zoning Report

Zoning Permits: In December, there were two Zoning Permits. This is down from the seven permits for November 2014 and much lower than the eight such permits in December 2013. The permits were for a commercial addition to a restaurant and a demolition of a farmhouse and its outbuildings.

Violations: There were three new violation cases in December (one less than the four cases in November) and substantially less than the ten in December 2013. The violations were for two inoperative motor vehicles and constructing a shed without the proper permits. More importantly, seven violation cases were resolved, three sign, two inoperative motor vehicles, a junk and trash case and the aforementioned shed permit violation.

Planning Commission Activity: The Planning Commission did not meet in December. However, Staff has been studying the Draft 2014 Comprehensive Plan to determine where changes may have to be made if one of the other options for the U.S. Route 460 Bypass/Improvements is pursued by the State. However, until firmer decisions are made by Virginia, the Plan is in limbo. The Planning Commission's next meeting will be on January 28, 2015.

General: Although the Holiday season is always a time for a slowing down of Planning/Zoning/Codes Compliance activity, this year much "clean-up" of cases occurred. This should make 2015 a better and more productive year.

MONTHLY REPORT PLANNING & ZONING

December 2014

	<u>December</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	2*	36*
Residential New Construction:	0	7
Commercial New Construction:	0	0
Building Additions:	1	2
Accessory Buildings:	0	5
Signs:		
Temporary:	0	6
Permanent:	0	5
Fences:	0	3
Pools:	0	0
Decks:	0	0
Driveways:	0	1
Other:	1	7
Notices of Violation:	3*	45**
Inoperative vehicles:	2	25
Tall grass:	0	10
Signs:	0	6
Other:	1	8
Number of Violation Cases Resolved:	7*	58**
Inoperative vehicles:	2	31
Tall grass:	0	13
Sign	3	4
Other:	2	14

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations