

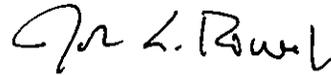
Town of Windsor

Memorandum

October 13, 2009

TO: The Honorable Mayor and Town Council

FROM: John L. Rowe, Jr., Interim Town Manager



SUBJECT: General Fund Budget Transfer

I am enclosing a self-explanatory memorandum from Assistant Town Manager Michael Stallings requesting a budget transfer in the amount of \$20 from Account 4-100-12210-6001, Legal - Supplies to Account 4-100-12210-5810, Legal - Dues and Subscriptions. The need for this transfer is because the annual dues for the Local Government Attorneys of Virginia, Inc. are slightly over the budget estimate.

I recommend that you approve the transfer of \$20 from Account 4-100-12210-6001, Legal - Supplies to Account 4-100-12210-5810, Legal - Dues and Subscriptions.

Recommended Motion

Move that Council approve the transfer the sum of \$20 from Account 4-100-12210-6001, Legal - Supplies to Account 4-100-12210-5810, Legal - Dues and Subscriptions within the 2009-2010 operating budget.

Town of Windsor

Memorandum

September 30, 2009

TO: John L. Rowe, Jr., Interim Town Manager

FROM: Michael Stallings, Assistant Town Manager *MS*

SUBJECT: General Fund Budget Transfer

Robin has informed me that we need to make a budget transfer in the Legal section of the General Fund Expenditures of our 2009-10 operating budget. This transfer is necessary because the dues Local Government Attorneys of Virginia, Inc. which being \$20 dollars higher than the budget estimate.

The Local Government Attorneys of Virginia, Inc. is the professional organization for all local government attorneys in Virginia. As you know, Pret is a member of this organization as our Town Attorney. This organization provides him, and the Town, with a great resource to turn to for all legal issues pertaining to local governments. Our having our attorney enrolled in this organization is a great asset to the Town of Windsor.

I recommend that \$20 be transferred from Account 4-100-12210-6001, Legal - Supplies to Account 4-100-12210-5810, Legal - Dues and Subscriptions to cover this additional expense. This transfer will leave \$160 dollars in the supplies line item, which Robin and I feel is sufficient to cover any expenses that will be charged to that account.