

Town of Windsor

Memorandum

April 12, 2016

TO: The Honorable Mayor and Town Council

FROM: Christina N. Jernigan, Treasurer

SUBJECT: Budget Transfer – General Fund

I have attached a General Fund budget transfer request from Police Chief Riddle. The request is to transfer \$3,500 from the Fuel line item 4-100-31100-6008 to the Equipment line item 4-100-31100-6004. The need for this transfer is due to the purchase of new police uniforms for WPD officers.

Recommended Motion

Move that Council adopt a General Fund transfer of \$3,500 from the Fuel and Tires, account 4-100-31100-6008, to Equipment, account 4-100-31100-6004.



WINDSOR POLICE DEPARTMENT
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To: Michael Stallings, Town Manager
Honorable Mayor
Members of Town Council

From: Chief R.D. Riddle *[Signature]*

Date: 3/25/2016

Ref: Transfer of Funds to Facilitate Purchase of New Uniforms

I am requesting that the council authorize a transfer of funds in the amount \$3500.00 from the Fuel and Tires line item 41-31100-6008 to the Equipment line item 4100-31100-6004 to fund the purchase of new police uniforms for WPD officers. This transfer will not affect the operations of the police department over the remainder of the fiscal year.