

Town of Windsor

Memorandum

May 14, 2013

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Budget Transfer

Kenny has made me aware of some repair work that needs to be done to the Chevrolet work truck that Mr. Bowden drives. The funds will be used to repair the radiator, and have some repair work done to the bed of the truck.

The request is to transfer \$1,500 from the Equipment Repairs and Maintenance line item in the Water Fund to the Vehicle Repairs and Maintenance line item in the Water Fund.

I recommend that Council approve this transfer.

Recommended Motion

Move that Council approve a Water Fund Budget transfer of \$1,500 from account number 4-200-42000-3312 – Equipment Repairs and Maintenance to account number 4-200-42000-3310 – Vehicle Repairs and Maintenance.