

## Town of Windsor

### Memorandum

March 10, 2015

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

# TOWN OF WINDSOR

Town Elected Officials  
Carita J. Richardson, Mayor  
Clint Bryant-Vice Mayor  
Durwood V. Scott  
Greg Willis  
N. Macon Edwards, III  
Patty Fleming  
Tony Ambrose



Town Manager  
Michael R. Stallings

Town Clerk  
Terry Whitehead

Town Attorney  
Wallace W. Brittle, Jr.

Established 1902

March 3, 2015

## Memorandum

**To: Michael Stallings, Town Manager  
Mayor and Town Council  
Planning Commission**

**From: Dennis Carney, Planning and Zoning Administrator**

**Subject: February 2015 Planning and Zoning Report**

**Zoning Permits:** In February, there were six Zoning Permits. This is less than the ten in January and slightly less than the seven in February 2014. More importantly, the permits were for two new residences, a new restaurant/store locating in a vacant residence, a permanent and two new signs under one permit, and two fence permits. Considering the weather, this month shows we are a growing community.

**Violations:** Also on a positive note, there were only two new violation cases in February. This is down from the ten in January and substantially less than the twelve in February 2014. The violations were both inoperative motor vehicles. Also on a positive note, four violation cases were resolved, three of which were for inoperative motor vehicles and one was for junk and trash.

**Planning Commission Activity:** Because a final decision has not been made on the U.S. Route 460 Bypass project and other matters have not been completed, the Planning Commission did not meet.

**Other:** Staff put together and filed the grant application for the Windsor Community Mural project with the Virginia Commission for the Arts. If we are funded, this will greatly assist the project that Girl Scout Troop 1105 brought forth, and the Town has agreed to assist financially. February was a hectic, potentially very positive month, especially when the weather is factored in.

# MONTHLY REPORT PLANNING & ZONING

February 2015

	<u>February</u>	<u>FYTD</u>
<b>Number of Zoning Permits Issued:</b>	<b>6*</b>	<b>49*</b>
Residential New Construction:	2	10
Commercial New Construction:	0	0
Building Additions:	0	2
Accessory Buildings:	0	5
Signs:		
Temporary:	2	8
Permanent:	1	9
Fences:	2	12
Pools:	0	0
Decks:	0	2
Driveways:	0	1
Other:	1	10
<b>Notices of Violation:</b>	<b>2*</b>	<b>57**</b>
Inoperative vehicles:	2	36
Tall grass:	0	10
Signs:	0	6
Other:	0	9
<b>Number of Violation Cases Resolved:</b>	<b>3*</b>	<b>68**</b>
Inoperative vehicles:	2	40
Tall grass:	0	13
Sign	0	4
Other:	1	15

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

\*Some Zoning Permits include several accessory items but are delineated by item on this report.

\*\*The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations