

**Minutes  
Windsor Town Council Called Meeting  
Town Hall  
July 23, 2013**

The Windsor Town Council met in a Called Meeting on June 23, 2013 at 5:00 p.m. in the Council Chamber of the Windsor Town Hall, Windsor, Virginia. Mayor Carita J. Richardson was present, and she called the meeting to order. Wallace W. Brittle, Jr. Town Attorney was present. Michael Stallings, Town Manager recorded the minutes.

Council members present: Durwood V. Scott  
N. Macon Edwards, III  
Greg Willis  
Patty Flemming  
Wesley F. Garris  
J. Clinton Bryant

Mayor Richardson thanked everyone for attending the called meeting. She asked the Manager to call the roll and he did.

The Manager informed Council that there was the need for a budget transfer into the Building Renovations line item. After a brief discussion, Councilman Edwards made a motion to approve a General Fund Budget Transfer of \$30,338 from the Payments to Other Governments line item, account number 4-100-91600-3800, into the Building Renovations line item, account number 4-100-91600-3. Councilwoman Flemming seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Councilman Scott brought up the fact that Council needed to appoint a new member to the Economic Development Authority. Councilman Scott made a motion to appoint Adam Bryant to the Economic Development Authority subject to him attending a future meeting and agreeing to serve. Councilman Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

**Closed Session**

Councilwoman Flemming made a motion to go into closed session pursuant to Virginia Code Section 2.2-3711, A-1 personnel matters, regarding appointed personnel. Councilman Scott seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #3.

Councilwoman Flemming made a motion to go back into regular session. Councilman Scott seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #4.

Councilman Willis made a motion pursuant to Virginia Code Section 2.2-3712, Subsection D, that Council discussed only public business matters lawfully exempted from open meeting requirements, and that Council heard, discussed, or considered only such business matters as were identified in the motion that Council passed to go into closed session. Councilman Edwards seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #5.

Mayor Richardson made a motion that Council allow the current Clerk/Treasurer to resign by noon on Friday July 26, 2013 or be terminated. Councilwoman Flemming seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #6.

Councilman Willis made a motion to go into closed session pursuant to Virginia Code Section 2.2-3711, A-1 personnel matters, regarding appointed personnel. Councilman Bryant seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #7.

Councilman Scott made a motion to go back into regular session. Councilwoman Flemming seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #8.

Councilwoman Flemming made a motion pursuant to Virginia Code Section 2.2-3712, Subsection D, that Council discussed only public business matters lawfully exempted from open meeting requirements, and that Council heard, discussed, or considered only such business matters as were identified in the motion that Council passed to go into closed session. Councilman Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #9.

Vice-Mayor Garris made a motion to adjourn. Councilman Edwards seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #10.

The meeting adjourned at 7:07 p.m.

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Carita J. Richardson, Mayor

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Michael Stallings  
Town Manager

TOWN OF WINDSOR  
RECORD OF  
COUNCIL VOTES

Council Meeting Date 7/23/13

Motion #	Bryant	Willis	Scott	Flemming	Edwards	Garris	C. Richardson
1	Y	Y	Y	Y	Y	Y	
2	Y	Y	Y	Y	Y	Y	
3	Y	Y	Y	Y	Y	Y	
4	Y	Y	Y	Y	Y	Y	
5	Y	Y	Y	Y	Y	Y	
6	Y	Y	Y	Y	Y	Y	
7	Y	Y	Y	Y	Y	Y	
8	Y	Y	Y	Y	Y	Y	
9	Y	Y	Y	Y	Y	Y	
10	Y	Y	Y	Y	Y	Y	
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